

Motion No. M2024-31

A motion of the Board of the Central Puget Sound Regional Transit Authority ratifying the chief executive officer's finding of the existence of an emergency in connection with the purchase of goods and services directly related to technology mitigations within the Ruth Fisher boardroom to ensure the continuity and quality of agency public meetings.

Background

In 2020, Minor upgrades to the boardroom added new hybrid meeting capabilities to support both remote and in-person attendance via Webex. In recent months, technology issues with the legacy audio/visual technologies in the boardroom have led to Board and Committee meeting disruptions. These outages and issues compromised the agency's ability to comply with open public meeting requirements and conduct ongoing critical agency business.

To avoid further disruptions of Board and Committee meetings and to ensure agency compliance with the Open Public Meetings Act, it is critical that a contract for the purchase and installation of modernized boardroom technology be executed as soon as possible. A declaration of emergency from the CEO is required to immediately engage vendors on this urgent need.

The Board's Procurement and Delegated Authority Policy, Resolution No. R2023-30, Section 2.9, authorizes the CEO to declare an emergency and execute any contracts or make purchases necessary to respond to that emergency. The policy requires that at the first regular Board meeting following the written finding of the existence of an emergency, the CEO request Board ratification of the finding of an emergency and of any contracts awarded and/or executed pursuant to that finding if the amount exceeds \$5,000,000. This request will be substantially under that threshold. The policy also requires that the CEO keep the Board informed about the emergency and the progress of any contracts or purchases executed to address the emergency.

The CEO signed the emergency declaration on May 17, 2024. The declaration allows procurements for goods and services directly related to technology mitigations within Sound Transit boardroom to ensure the continuity and quality of agency public meetings to be exempt from competitive solicitation requirements. Any such procurements that exceed \$5,000,000 will be brought to the Board for ratification at the next regular meeting following contract execution.

Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer’s finding of the existence of an emergency is ratified in connection with the purchase of goods and services directly related to technology mitigations within Sound Transit boardroom to ensure the continuity and quality of agency public meetings.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on _____.

Dow Constantine
Board Chair

Attest:

Kathryn Flores
Board Administrator